



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

PC 5,4

S.4. Faculty schedule has time for preparation of lessons, scoring of test papers, record-keeping, class evaluation and other instruction-related activities

Documents attached:

- OFFICE MEMORANDUM No. 18 Series of 2015
- OFFICE MEMORANDUM No. 04 Series of 2016
- FACULTY MANUAL
- TEACHING ASSIGNMENT SY 2017-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT



Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

December 21, 2015

OFFICE MEMORANDUM NO. 18
Series of 2015

TO: THE CHAIRPERSONS AND DEANS OF COLLEGES
FROM: DR. MILAGRINA A. GOMEZ

Please be reminded of the guidelines on the distribution of subject loads to faculty members during our meeting on October 23, 2015,

1. Faculty members in the University are evaluated in terms of the four (4) functions of higher education institutions as reflected in the IPCR such as: instruction, research, extension, and publication. As such, we limit teaching load of a regular or part-time faculty member to a maximum of 39 units to give elbow room for other functions if he/she has a Very Satisfactory or Outstanding student rating.

For every function, we assign a 3-unit equivalent load for these functions. Thus this distribution:

1.1. Instruction	
a. Regular load	- 15 units/hours
b. Part-time	- 12 units/hours
c. Temporary	
Substitution	- 12 units/hours
Sub-Total	39 units/hours

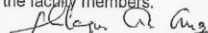
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Equivalent load

1.2. Advising	- 10 hours
1.3. Research	3 hours
1.4. Extension	3 hours
1.5. Publication	3 hours
Total	58 hours/week

2. If the load is not enough in the college where the faculty member belongs, he or she can teach in other college/s provided they inform their Chairperson/Dean about their teaching load in other department/s. Likewise, the Chairperson from the other college who will assign additional load to the faculty is duty bound to inform the Chairperson of the mother college where the faculty belongs about the teaching load he/she intends to assign to the concerned faculty.
3. Advising time should be strictly observed and should not be in conflict with any teaching load.
4. In the interest of the service and in compliance with COA rules and regulations, the Dean is reminded to submit to this office teaching assignments not later than two weeks after the opening of classes for each semester. Non-compliance will mean service rendered will be subjected to COA rules and regulations.

Furthermore, it is the responsibility of the Chairs/Deans to observe the existing university policy implemented in assigning subject loads to the faculty members.


MILAGRINA A. GOMEZ

Vice President for Academic Affairs

cc.: The President
Executive Vice President
VP for Branches and Campuses



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT



Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Office of the Vice-President for Academic Affairs

CE

OFFICE MEMORANDUM ORDER
No. 04 , Series of 2016

FOR : ALL DEANS
FROM : DR. MANUEL M. MUHI
Vice President
SUBJECT : DISTRIBUTION OF CLASSES
DATE : March 19, 2016

Please be reminded that the total number of sections per year level should be properly distributed, to wit:

<u>Year Level</u>	<u>Day School</u>	<u>Night School</u>
First Year	70%	30%
Second Year	60%	40%
Third Year	50%	50%
Fourth Year	40%	60%
Fifth Year	30%	70%

Furthermore, the following guidelines on the scheduling of subject offerings shall be observed:

1. Break periods shall be scheduled after two (2) 3-hour classes or four (4) 1.5-hour classes, and not after more than six (6) hours.
2. Subjects from the same service department shall be scheduled for at least two consecutive periods, to maximize the services of the professor.
3. PE subjects shall not be scheduled on the rest day of the students.
4. There shall be a break/gap between a PE class and an academic class.

For your strict compliance.

MC - [Signature]
COE - [Signature]
03/24/16
[Signature]
[Signature]
IE - [Signature]
CE - [Signature]
CE - [Signature]

2nd Floor, South Wing, A. Mabini Campus, Anonas Street, Sta. Mesa, Manila
Tel.Nos. 713-3532; 335-1718 local 206; 722
Website: www.pup.edu.ph

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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT



FACULTY MANUAL

Prepared by
PUT Department of Research, Planning & Development



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

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- 4.2.1.2 Those who have at least two years of outstanding or very satisfactory teaching experience in the University;
- 4.2.1.3 Those who have reached at least the level of an assistant professor in which case they are awarded regular tenure.
- 4.2.1.4 Those who have at least a master's degree.
- 4.2.2 Temporary appointments are given:
 - 4.2.2.1 Initially to those who meet the specific requirements for a teaching position in the University.
 - 4.2.2.2 To those with plantilla items but whose appointments are renewable every year.
- 4.2.3 Part-time appointments are those without tenure and without corresponding plantilla items. Appointment is renewable every semester.

5. WORKING HOURS/CONDITIONS

5.1 Working Hours

- 5.1.1 Full-time members of the faculty shall be required to render 25 hours (15 hours teaching and 10 hours advising) a week on campus, provided that the President may, under certain conditions require them to render more than 25 hours, but not exceeding 40 hours a week.
- 5.1.2 Faculty members with administrative assignments and those with reduced load shall be required to render 40 hours a week service.
- 5.1.3 All faculty members performing either academic or administrative functions or both shall be required to record their time services in the prescribed form (Form 48), which shall be submitted at the end of each month through the Dean or higher officials concerned, then to the Personnel Office of the University.

5.2 Working Conditions

Academic activities of full-time faculty members include:

5.2.1 Teaching

Teaching assignments are prepared by the College Dean or Institute Director in accordance with existing policies on teaching assignments and loads, subject to approval by the Vice President for Academic Affairs and the President or in his absence, the Executive Vice President.

5.2.2 Academic Counselling

Full-time faculty members should devote at least 10 hours a week for student consultation. Consultation schedule should be submitted to



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

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the College Dean or Institute Director not later than the third week of each semester.

5.2.3 Related Activities

In addition to class preparation, faculty members are expected to participate in seminars and workshops, enroll in advanced studies, undertake research, publish articles and other scholarly papers, and attend official functions like Commencement Exercises, Foundation Day activities, etc. Faculty members are further expected to submit timely and accurate reports like grade sheets, etc.

5.2.4 School Service

Faculty members may be asked to serve in councils and committees and to participate in academic planning that the College Dean/Institute Director, Vice President for Academic Affairs or the President, or in his absence, the Executive Vice President, may deem fit.

5.2.5 Community Service

Faculty members are encouraged to participate actively in community projects, especially those sponsored and/or approved by the University. They may be officially assigned to do this by the University President.

6. CRITERIA FOR FACULTY CLASSIFICATION

All faculty members shall be classified according to their appropriate academic ranks based on classification criteria duly approved for the purpose. The criteria may be used for entrance classification, as well as for promotion purposes. The same criteria shall be used for regular, temporary and part-time faculty. [See Appendix "A" - Philippine Association of State Universities and Colleges (PASUC) Criteria.]

6.1 Procedure

6.1.1 Faculty members shall submit their Personal Data Sheets (PDS), together with all the evidence to substantiate entries thereto to the Office of the Evaluation Committee duly designated by the University President. Only PDS substantiated by evidence shall be accepted by the Office.

6.1.2 Recommendation for promotion shall be made by the respective College Dean/Institute Director. However, only those with outstanding or very satisfactory efficiency rating and who have demonstrated appropriate qualities shall be recommended by the Dean/Director.

6.2 Factors in the Classification Criteria

The criteria shall include factors which are considered vital to the teaching profession as identified by PASUC in Appendix "A".



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
Second Semester SY 2018-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila
FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0326MN2008	COLLEGE	ENGINEERING
EMP NAME	CANSINO, JULIUS S	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHAIRPERSON

REGULAR LOAD

PROJECT DE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 30032	Object-oriented Programming	3	BSCOE 1-2	C	10:30AM-12PM	3	TF	CEA312	11/12/2018
CMPE 30032	Object-oriented Programming	3	BSCOE 1-6	C	9AM-10:30AM	2	TF	CEA312C FA315	11/12/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 30032	Object-oriented Programming	3	BSCOE 1-2	C	12PM-1:30PM	4	TF	CEA312	11/12/2018
CMPE 30032	Object-oriented Programming	3	BSCOE 1-6	C	7:30AM-9AM	1	TF	CEA312C FA315	11/12/2018
COE 622	TECHNOLOGY INFRASTRUCTURE OF INFORMATION SYSTEM	3	1COE622	GS	8AM-11AM	123	S	GSTBA	11/12/2018
COEN 3284	Computer Networks	3	BSCOE 5-2	C	11AM-2PM	345	S	CEA312	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3	6	
TOTAL		6			6	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM, NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0326MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : CANSINO, JULIUS S	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	TS	COEN 3284	BSCOE 5-2	02:00PM-05:00PM	S	CEA312	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3253	BSCOE 4-3	06:00PM-09:00PM	S	FIELD	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	6	hrs.		Regular Load	6	hrs.
Part-time Load	9	hrs.		Part-time Load	9	hrs.
Tempt. Substi. Load	-	hrs.	+6	Tempt. Substi. Load	6	hrs.
PUP-GS/OU	3	hrs.		PUP-GS/OU	3	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	15	hrs.		TOTAL	24	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
Second Semester SY 2018-19

NAME : CANSINO, JULIUS S

COLLEGE : COLLEGE OF ENGINEERING

DESIGNATION : CHAIRPERSON

OFFICE : DEPARTMENT OF COMPUTER ENGINEERING

DAYS	REGULAR TIME		No. of Hrs.	PART-TIME		No. of Hrs.	TEMPORARY SUBSTITUTION		No. of Hrs.	NIGHT SERVICE		No. of Hrs.
	Administrative Time	Teaching Time		Time	Time		Time	Time				
Monday	08:00AM-12:00PM;01:00PM-05:30PM		8.5							06:00PM-09:00PM	3	
Tuesday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3					06:00PM-09:00PM	3	
Wednesday	07:30AM-12:00PM;01:00PM-05:30PM		9							06:00PM-09:00PM	3	
Thursday	08:00AM-12:00PM;01:00PM-05:30PM		8.5							06:00PM-09:00PM	3	
Friday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	7	12:00PM-01:30PM;07:30AM-09:00AM	3					06:00PM-09:00PM	3	
Saturday				08:00AM-11:00AM;11:00AM-02:00PM	6							
Sunday												
Total			40		12			0			15	

November 21, 2018

Date

Signature of Faculty

Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2018-19

EMP NO	FA0025MN2017	COLLEGE	ENGINEERING
EMP NAME	CHIN, FRANK ANTHONY R.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER-ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 40022	Computer Engineering Technology 2	6	BSCOE 1-3	C	6PM-9PM	89	MTH	CEA313C EA316	11/12/2018
CMPE 40022	Computer Engineering Technology 2	6	BSCOE 1-4	C	6PM-9PM	89	TF	CEA316C EA310	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3	3		3	3		
TOTAL	3	3		3	3		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT


Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY

This is to certify that ENGR. FRANK ANTHONY CHIN has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. Chin as whatever legal purpose it may serve.

Done this 21st of November 2018.


ENGR. JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:


DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

2nd South Wing PUP A, Mabini Campus Anonas Street, Sta. Mesa, Manila
Tel.Nos. 713-3532;335-1718 local 206; 722
website: www.pup.edu.ph

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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0033MN2017	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DELA CRUZ, ARVIN R	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3463	BSCOE 5-2	09:00AM-12:00PM/12:00PM-02:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOE 5-4	03:00PM-05:00PM/05:00PM-08:00PM	F	CEA300	11.12.2018 up to 03.30.2019	
		A	TS	BSCOE-ELEC4	BSCOE 5-3	06:00PM-09:00PM	M	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	ENSC 2192	BSIE 4-3	03:00PM-06:00PM/06:00PM-09:00PM	W	CEA313	11.12.2018 up to 03.30.2019	
		A	TS	COE 620	1COE620	06:00PM-09:00PM	S	GSTBA	11.12.2018 up to 03.30.2019	
		A	TS	CM 657	MSCM-LOC 1-3B	05:30PM-08:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	CM 660	MSCM-LOC 1-3A	02:30PM-05:30PM	SUN	OUMN8	11.18.2018 up to 03.31.2019	
		A	TS	COEN 3253	BSCOEPQ 4-1	06:00PM-09:00PM	TH	PQ202	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOEPQ 5-1	08:00AM-10:00AM/10:00AM-01:00PM	T	PQ201	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Temp. Substi. Load	-	hrs.	+27	Temp. Substi. Load	27	hrs.
PUP-GS/OU	-	hrs.	+9	PUP-GS/OU	9	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	48	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY

This is to certify that DR. ARVIN R. DE LA CRUZ has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. De La Cruz as whatever legal purpose it may serve.

Done this 21st of November 2018.


ENGR. JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:


DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2018-19

EMP NO	FA0030MN2018	COLLEGE	ENGINEERING
EMP NAME	DELA CRUZ, JOHN ROSELLO	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CS-FELEC3	BSCS FREE ELECTIVE 3	3	BSCS 3-FS1	C	3PM-6PM	67	F	E415	11/12/2018
CS-FELEC3	BSCS FREE ELECTIVE 3	3	BSCS 3-FS2	C	3PM-6PM	67	W	E-417	11/12/2018
CC 3193	Data Communications	3	BSCOE 4-2	C	6PM-9PM	89	S	CEA311	11/12/2018
COEN 3193	Data Communications	3	BSCOE 4-FS1N	C	3PM-6PM	67	S	CEA311	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME			3		3	6	
TOTAL			3		3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT


Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY

This is to certify that ENGR. JOHN R. DELA CRUZ has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. Dela Cruz as whatever legal purpose it may serve.

Done this 21st of November 2018.

ENGR.  JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:


DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

2nd South Wing PUP A, Mabini Campus Anonas Street, Sta. Mesa, Manila
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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0030MN2018	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : DELA CRUZ, JOHN ROSELLO	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		C	P	CS-FELEC3	BSCS 3-FS1			E415	11.12.2018 up to 11.15.2018	
		C	P	CS-FELEC3	BSCS 3-FS2			E-417	11.12.2018 up to 11.15.2018	
		A	P	COEN 3153	1PCOEN3153	07:30AM-10:30AM	S	TBA	11.12.2018 up to 03.30.2019	
		A	P	COEN 3153	OPEN-DCOE 1-2PCOEN31	10:30AM-01:30PM	S	TBA	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3164	1PCOEN3164	03:00PM-06:00PM/06:00PM-09:00PM	W	CEA413	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3094	1PCOEN3094	11:00AM-02:00PM/02:00PM-05:00PM	F	TBA	11.12.2018 up to 03.30.2019	
		A	TS	ECEN 3343	1PECEN3343	06:00PM-09:00PM	F	CEA412	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.	-6+6	Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+15	Tempt. Substi. Load	15	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	27	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0011MN2010	COLLEGE	ENGINEERING
EMP NAME	DELOS REYES, NORMAN DAVID FARISCAL	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3212	Computer Engineering Ethics and Computer Laws	2	BSCOE 5-4	C	3PM-5PM	67	S	CEA314	11/12/2018
COEN 3212	Computer Engineering Ethics and Computer Laws	2	BSCOE 5-2	C	5:30PM-7:30PM	78	S	CEA314	11/12/2018

Total PART-TIME 4

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME						4	
TOTAL						4	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

1989
 Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

F.Y.I. part

MP NO	FA0011MN2010	COLLEGE	PT: 2 consecutive semesters with "S" rating; with max. of 9 hrs PT teaching load; No TS
MP NAME	DELOS REYES-NORMAN DAVID FARISCAL	DEPT CODE	
MP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

ART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3212	Computer Engineering Ethics and Computer Laws	2	BSCOE 5-4	C	3PM-5PM	67	S	CEA314	11/12/2018
COEN 3212	Computer Engineering Ethics and Computer Laws	2	BSCOE 5-2	C	5:30PM-7:30PM	78	S	CEA314	11/12/2018

Total PART-TIME 4


TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME						4	
TOTAL						4	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
 (C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech


 DR. EMANUEL C. DE GUZMAN
 Decident





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0327MN2008	COLLEGE	ENGINEERING
EMP NAME	FERNANDO, RONALD D	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CAMPUS DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
CMPE 40022	Computer Engineering Technology 2	3	BSCOE 1-5	C	10:30AM-12PM	3	TF	CEA302	11/12/2018
COEN 3332	Computer Hardware and Fundamentals	3	BSCOE 2-1D	C	9AM-10:30AM	2	TF	CEA302	11/12/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
CMPE 40022	Computer Engineering Technology 2	3	BSCOE 1-5	C	12PM-1:30PM	4	TF	CEA302	11/12/2018
COEN 3332	Computer Hardware and Fundamentals	3	BSCOE 2-1D	C	7:30AM-9AM	1	TF	CEA302	11/12/2018

Total PART-TIME 6

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		3			3		
PART-TIME		3			3		
TOTAL		6			6		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 Second Semester SY 2018-19

NAME : FERNANDO, RONALD D
 COLLEGE : COLLEGE OF ENGINEERING
 DESIGNATION : CAMPUS DIRECTOR
 OFFICE : A. MABINI & M.H. DEL PILAR CAMPUS DIRECTOR'S OFFICE

DAYS	REGULAR TIME		PART-TIME	TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time		No. of Hrs.	Time	No. of Hrs.	Time
Monday	07:30AM-12:00PM;12:30PM-05:30PM					06:00PM-09:00PM	3
Tuesday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	12:00PM-01:30PM;07:30AM-09:00AM			06:00PM-09:00PM	3
Wednesday	10:30AM-01:30PM;02:00PM-06:00PM					06:00PM-09:00PM	3
Thursday	07:30AM-12:00PM;12:30PM-05:30PM					06:00PM-09:00PM	3
Friday	02:00PM-06:00PM	09:00AM-10:30AM;10:30AM-12:00PM	12:00PM-01:30PM;07:30AM-09:00AM			06:00PM-09:00PM	3
Saturday							
Sunday							
Total							

(Signature)
ENGR. JULIUS S. CANSINO
 CHAIRMAN, COMPUTER ENGINEERING DEPARTMENT

November 07, 2018
 Date

(Signature)
 Signature of Faculty

Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2018-19

EMP NO	FA0052MN2014	COLLEGE	ENGINEERING
EMP NAME	LORICO, JULIAN L.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3463	Software Engineering	3	BSCOE 5-1	C	11AM-2PM	345	W	CEA314	11/12/2018
COEN 3463	Software Engineering	3	BSCOE 5-5	C	11AM-2PM	345	F	CEA300	11/12/2018
BSCOE-E-ELEC1	BSCOE ELECTIVE 1	3	BSCOE 4-1	C	3PM-6PM	67	TH	CEA300	11/12/2018
CMPE 30032	Object-oriented Programming	3	BSCOE 1-3	C	3PM-6PM	67	M	CEA312	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3		3	3	3		
TOTAL	3		3	3	3		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0052MN2014	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : LORICO, JULIAN L.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	CMPE 30032	BSCOE 1-3	03:00PM-06:00PM	W	CEA312	11.12.2018 up to 03.30.2019	
		A	TS	CMPE 30032	BSCOE 1-1	06:00PM-09:00PM	M/W	CEA312	11.12.2018 up to 03.30.2019	
		A	TS	BSCOE-ELEC1	BSCOE 4-4	11:30AM-02:30PM	T	CEA314	11.12.2018 up to 03.30.2019	
		A	TS	BSCOE-ELEC1	BSCOE 4-FS1N	06:00PM-09:00PM	TH	CEA300	11.12.2018 up to 03.30.2019	
		A	TS	CMPE 20012	BSCE 1-1	03:00PM-06:00PM	F/T	CEA313	11.12.2018 up to 03.30.2019	
		A	TS	CMPE 20022	BSEE 1-2	06:00PM-09:00PM	F/T	CEA313	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOE 5-1	09:00AM-11:00AM	W	FIELD	11.12.2018 up to 03.30.2019	
		A	TS	COEN 3463	BSCOE 5-5	09:00AM-11:00AM	F	FIELD	11.12.2018 up to 03.30.2019	
		A	TS	CMPE 20012	BSRE 1-2	12:00PM-03:00PM	M/TH	TBA	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Temp. Substi. Load	-	hrs.	+37	Temp. Substi. Load	37	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	49	hrs.

Recommending Approval :

REMEDIOS G ADO
Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY

This is to certify that ENGR. JULIAN L. LORICO JR. has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. Lorico as whatever legal purpose it may serve.

Done this 21st of November 2018.

ENGR. JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:

DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

2nd South Wing PUP A, Mabini Campus Anonas Street, Sta. Mesa, Manila
Tel.Nos. 713-3532;335-1718 local 206; 722
website: www.pup.edu.ph

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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0104MN2012	COLLEGE	ENGINEERING
EMP NAME	MAHAGUAY, ROLITO LACEDA	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHIEF, ACADEMIC ASSESSOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3404	Computer Systems Architecture	3	BSCOE 4-2	C	3PM-4:30PM	6	TF	CEA315	11/12/2018
COEN 3404	Computer Systems Architecture	3	BSCOE 4-5	C	3PM-4:30PM	6	MTH	CEA315	11/12/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3404	Computer Systems Architecture	3	BSCOE 4-2	C	4:30PM-6PM	7	TF	CEA315	11/12/2018
COEN 3404	Computer Systems Architecture	3	BSCOE 4-5	C	4:30PM-6PM	7	MTH	CEA315	11/12/2018
COEN 3404	Computer Systems Architecture	6	BSCOE 4-FS1N	C	7:30AM-10:30AM/10:30AM-1:30PM	234	S	CEA315	11/12/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50	1.50		1.50	1.50		
PART-TIME	1.50	1.50		1.50	1.50	6	
TOTAL	3	3		3	3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
 (C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2018-19

EMP NO. : FA0104MN2012	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : MAHAGUAY, ROLITO LACEDA	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3253	BSCOE 4-1	06:00PM-09:00PM	S	FIELD	11.12.2018 up to 03.30.2019	
		A	TS	ELEN 4173	BSEE 4-1	02:00PM-05:00PM	S	CEA107	11.12.2018 up to 03.30.2019	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	6	hrs.		Regular Load	6	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+6	Tempt. Substi. Load	6	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	18	hrs.		TOTAL	24	hrs.

Recommending Approval :

REMEDIOS G ADO
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
Second Semester SY 2018-19

NAME : MAHAGUAY, ROLITO LACEDA
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHIEF, ACADEMIC ASSESSOR
OFFICE : NTSP AND ETEEAP

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Wednesday	07:30AM-12:00PM; 01:00PM-04:30PM		8					06:00PM-09:00PM	3
Thursday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Saturday				07:30AM-10:30AM; 10:30AM-01:30PM	6				
Sunday									
Total			40		12				15

November 21, 2018

Date

Signature of Faculty

Engr. JULIUS S. CANSINO
CHAIRPERSON, COMPUTER ENGINEERING DEPARTMENT
Immediate Supervisor (signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2018-19

EMP NO	FA0038MN2016	COLLEGE	ENGINEERING
EMP NAME	NATIVIDAD, MARK KERVIN Z.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3193	Data Communications	3	BSCOE 4-4	C	6PM-9PM	89	S	CEA313	11/12/2018
COEN 3193	Data Communications	3	BSCOE 4-5	C	3PM-6PM	67	S	CEA302	11/12/2018

Total PART-TIME 6

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR						6	
PART-TIME						6	
TOTAL						6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
 (C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CERTIFICATION OF ASSUMPTION OF DUTY

This is to certify that ENGR. MARK KERVIN Z. NATIVIDAD has assumed the duties and responsibilities as Part Time Faculty Member of the College of Engineering effective November 12, 2018.

This certification is issued in connection with the issuance of the appointment of Engr. Natividad as whatever legal purpose it may serve.

Done this 21st of November 2018.

ENGR. JULIUS S. CANSINO
Chairperson, Department of Electronics Engineering

Noted by:

DR. REMEDIOS G. ADO
Officer-In-Charge, College of Engineering

Date: 21 November 2018

Attested by:

ATTY. JOANNA MARIE A. LIAO
Director, Human Resource Management Department

201 File
Admin.
COA
CSC

2nd South Wing PUP A, Mabini Campus Anonas Street, Sta. Mesa, Manila
Tel.Nos. 713-3532;335-1718 local 206; 722
website: www.pup.edu.ph

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POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
First Semester SY 2018-2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
April, 1989

Polytechnic University of the Philipp.
Sta. Mesa, Manila

FACULTY ASSIGNMENT
First Semester, SY 2018-19

EMP NO	FA0329MN2008	COLLEGE	ENGINEERING
EMP NAME	OQUINDO, FLORINDA H	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3164	Control System	3	BSCOE 4-5	C	10:30AM-12PM	3	MTH	CEA310	06/18/2018

Total REGULAR LOAD 3
PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3164	Control System	6	BSCOE 4-4	C	7:30AM-10:30AM/10:30AM-1:30PM	234	S	CEA310	06/18/2018
COEN 3164	Control System	3	BSCOE 4-5	C	12PM-1:30PM	4	MTH	CEA310	06/18/2018
COEN 3164	Control System	3	BSCOE 4-F51N	C	9AM-12PM	23	W	CEA312	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50			1.50			
PART-TIME	1.50		3	1.50		6	
TOTAL	3		3	3		6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - ITech

DR. EMANUEL C. DE GUZMAN



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 First Semester SY 2018-19

NAME : OQUINDO, FLORINDA H
 COLLEGE : COLLEGE OF ENGINEERING
 DESIGNATION : DIRECTOR
 OFFICE : ALUMNI RELATIONS AND CAREER DEVELOPMENT OFFICE

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-10:30AM;02:00PM-05:30PM	10:30AM-12:00PM	8	12:00PM-01:30PM	1.5			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
Wednesday	07:30AM-09:00AM;12:30PM-06:00PM		7	09:00AM-12:00PM	3			06:00PM-09:00PM	3
Thursday	07:30AM-10:30AM;02:00PM-05:30PM	10:30AM-12:00PM	8	12:00PM-01:30PM	1.5			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
Saturday				07:30AM-10:30AM;10:30AM-01:30PM	6				
Sunday									
Total			40		12		0		15

May 31, 2018
 Date

Signature of Faculty

Engr. JULIUS S. CANSINO
 Immediate Supervisor
 CHAIRPERSON, COMPUTER ENGINEERING DEPARTMENT



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0039MN2016	COLLEGE	ENGINEERING
EMP NAME	PAJABERA, ORLANDO V.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3423	Computer Systems Administration	3	BSCOE 5-1	C	12PM-3PM	45	T	CEA314	06/18/2018
COEN 3423	Computer Systems Administration	3	BSCOE 5-5	C	3PM-6PM	67	M	CEA315	06/18/2018
COEN 3423	Computer Systems Administration	3	BSCOE 5-3	C	4PM-7PM	678	TH	CEA314	06/18/2018
CMPE 30022	Programming Logic and Design	3	BSCOE 1-4	C	11AM-2PM	345	M	CEA313	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	6	3		3			
TOTAL	6	3		3			

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

[Signature]
 DR. EMANUEL C. DE GUZMAN



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

CS Form No. 4
Series of 2017

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr./Ms. ORLANDO PAJABERA has assumed the duties and responsibilities as PART TIME INSTRUCTOR of COLLEGE OF ENGINEERING-COMPUTER ENGINEERING DEPARTMENT effective , June 18, 2018. First Semester SY 2018-2019

This certification is issued in connection with the issuance of the appointment of Mr./Ms. ORLANDO PAJABERA as PART-TIME INSTRUCTOR.

Done this 21st day of June in 2018

Signed by:

Orlando Pajabera
ORLANDO PAJABERA
Print Appointee Name over Signature

Engr. Julius S. Cansino
Head of Office/Department/Unit

Date: 6-25-18

Attested by:

Dr. Remedios G. Ado
CE OIC-Dean



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPA Form No. 1
April, 1985

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
First Semester, SY 2018-19

EMP NO	FA0084MN2013	COLLEGE	ENGINEERING
EMP NAME	REYES, LUTZER UGTO	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3453	Computer Project Management	1.5	BSCOE 5-2	C	10:30AM-12PM	3	TH	CEA314	06/18/2018
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-FS1N	C	3PM-4:30PM	6	TH	CEA315	06/18/2018

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3273	Design Project 2	3	BSCOE 5-4	C	7:30AM-9AM	1	MTH	FIELD	06/18/2018
COEN 3453	Computer Project Management	2	BSCOE 5-1	C	10:30AM-12:30PM	34	S	CEA413	06/18/2018
COEN 3453	Computer Project Management	3.5	BSCOE 5-2	C	12PM-1:30PM/1PM-3PM	45	TH/S	CEA314/ CEA302	06/18/2018
COEN 3453	Computer Project Management	2	BSCOE 5-4	C	3:30PM-5:30PM	67	S	CEA314	06/18/2018
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-FS1N	C	4:30PM-6PM	7	TH	CEA315	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR				3			
PART-TIME	1.50			4.5		6	
TOTAL	1.5			7.5		6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2018-19

NAME : REYES, LUTZER UGTO
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : DIRECTOR
OFFICE : ICT OFFICE

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	09:00AM-12:00PM;12:30PM-05:30PM		8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
Wednesday	07:30AM-12:00PM;01:00PM-05:30PM		9					06:00PM-09:00PM	3
Thursday	09:00AM-10:30AM;01:30PM-03:00PM	10:30AM-12:00PM;03:00PM-04:30PM	6	07:30AM-09:00AM;12:00PM-01:30PM;04:30PM-06:00PM	4.5			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM;01:00PM-05:00PM		8.5					05:30PM-08:30PM	3
Saturday				10:30AM-12:30PM;01:00PM-03:00PM;03:30PM-05:30PM	6				
Sunday									
Total			40		12		0		15

May 31, 2018
Date

[Signature]
Signature of Faculty

Engr. JULIUS S. CANSINO
Immediate Supervisor, Computer Engineering Department



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0064MN2015	COLLEGE	ENGINEERING
EMP NAME	RODRIGUEZ, JOSHUA BENJAMIN B.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
CMPE 30022	Programming Logic and Design	6	BSCOE 1-3	C	3PM-6PM	67	MTH	CEA313	06/18/2018
ENSC 20032	Computer Fundamentals and Programming	6	BSIE 1-1	C	2:30PM-5:30PM	567	TF	CEA313	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3	3		3	3		
TOTAL	3	3		3	3		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
 (C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

(Signature)
 DR. EMANUEL C. DE GUZMAN



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

CS Form No. 4
Series of 2017

Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

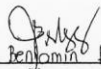
CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Mr./Ms. Joshua Benjamin B. Rodriguez has assumed the duties and responsibilities as PART TIME INSTRUCTOR of COLLEGE OF ENGINEERING-COMPUTER ENGINEERING DEPARTMENT effective , June 18, 2018. First Semester SY 2018-2019

This certification is issued in connection with the issuance of the appointment of Mr./Ms. Joshua Benjamin B. Rodriguez as PART-TIME INSTRUCTOR.

Done this 21st day of June in 2018

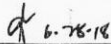
Signed by:


Engr. Joshua Benjamin B. Rodriguez
Print Appointee Name over Signature


Engr. Julius S. Cansino
Head of Office/Department/Unit

Date: June 21, 2018

Attested by:


Dr. Remedios G. Ado
CE OIC-Dean



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2018-19

EMP NO	FA0332MN2008	COLLEGE	ENGINEERING
EMP NAME	TENERIFE JR, PEDRITO	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHIEF

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
BSCOE-ELEC2	BSCOE ELECTIVE 2	3	BSCOE 5-2	C	3PM-4:30PM	6	MTH	CEA300	06/18/2018
BSCOE-ELEC2	BSCOE ELECTIVE 2	1.5	BSCOE 5-4	C	3PM-4:30PM	6	F	CEA311	06/18/2018
CMPE 30022	Programming Logic and Design	1.5	BSCOE 1-5	C	9AM-10:30AM	2	T	CEA313	06/18/2018

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
BSCOE-ELEC2	BSCOE ELECTIVE 2	2	BSCOE 5-2	C	4:30PM-5PM/4:30PM-6PM	7	TH/M	CEA300	06/18/2018
BSCOE-ELEC2	BSCOE ELECTIVE 2	3.5	BSCOE 5-4	C	11:30AM-1:30PM/4:30PM-6PM	347	S/F	CEA313/CEA311	06/18/2018
CE 30011	Computer Engineering as a Discipline	1	BSCOE 1-1	C	5PM-6PM	7	TH	CEA300	06/18/2018
CMPE 30011	Computer Engineering as a Discipline	1	BSCOE 1-2	C	2PM-3PM	5	S	CEA313	06/18/2018
CMPE 30022	Programming Logic and Design	4.5	BSCOE 1-5	C	7:30AM-9AM/7:30AM-10:30AM	12	T/S	CEA313	06/18/2018

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50	1.50		1.50	1.50		
PART-TIME	1.50	1.50		1.50	1.50	6	
TOTAL	3	3		3	3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 First Semester SY 2018-19

NAME : TENERIFE JR, PEDRITO
 COLLEGE : COLLEGE OF ENGINEERING
 DESIGNATION : CHIEF
 OFFICE : LEARNING MANAGEMENT SYSTEM

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	08:00AM-11:30AM;12:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Tuesday	10:30AM-01:30PM;02:00PM-05:30PM	09:00AM-10:30AM	8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
Wednesday	08:00AM-12:00PM;01:00PM-05:00PM		8					05:30PM-08:30PM	3
Thursday	08:00AM-11:30AM;12:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-05:00PM;05:00PM-06:00PM	1.5			06:00PM-09:00PM	3
Friday	08:00AM-11:30AM;12:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Saturday				11:30AM-01:30PM;07:30AM-10:30AM;02:00PM-03:00PM	6				
Sunday									
Total			40		12		0		15

May 31, 2018

Date

Signature of Faculty

Engr. JULIUS S. GANSINO
 Immediate Supervisor (Signature over printed name)
 CHAIRPERSON, COMPUTER ENGINEERING DEPARTMENT



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
Second Semester SY 2017-2018



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila
 FACULTY ASSIGNMENT
 Second Semester, SY 2017-18

EMP NO	FA0084MN2013	COLLEGE	ENGINEERING
EMP NAME	REYES, LUTZER UGTO	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3483	Total Quality Management in Computer Engineering	3	BSCOE 5-2	C	4:30PM-7:30PM	78	S	CEA314	11/20/2017
COEN 3483	Total Quality Management in Computer Engineering	3	BSCOE 5-3	C	1:30PM-4:30PM	56	S	CEA312	11/20/2017
COEN 3483	Total Quality Management in Computer Engineering	3	BSCOE 5-1	C	6PM-9PM	89	W	CEA310	11/20/2017
COEN 3483	Total Quality Management in Computer Engineering	3	BSCOE 5-4	C	6PM-9PM	89	M	CEA310	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3		3			6	
TOTAL	3		3			6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - ITech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0084MN2013	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : REYES, LUTZER UGTO	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO							NEW AC*
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY		
		A	TS	ENSC 2112	BSCOE 3-3	11:00AM-01:00PM	S	CEA302	11.20.2017 up to 04.07.2018		
		A	TS	COEN 3483	BSCOE 5-5	06:00PM-09:00PM	F	CEA300/CEA310	11.20.2017 up to 04.07.2018		

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+5	Tempt. Substi. Load	5	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	17	hrs.

Recommending Approval :

GUILLERMO O BERNABÉ
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

ni, 1989

olytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2017-18

MP NO	FA0064MN2015	COLLEGE	ENGINEERING
MP NAME	RODRIGUEZ, JOSHUA BENJAMIN B.	DEPT CODE	
MP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

ART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3363	Advanced Engineering Mathematics for Computer	3	BSCOE 3-1	C	3PM-6PM	67	F	CEA313	11/20/2017
COEN 3363	Advanced Engineering Mathematics for Computer	3	BSCOE 3-2	C	10:30AM-1:30PM	34	TH	CEA311	11/20/2017
COEN 3363	Advanced Engineering Mathematics for Computer	3	BSCOE 3-5	C	6PM-9PM	89	S	CEA312	11/20/2017
COEN 3493	Numerical Methods for Engineering with Programming Applications	3	BSCOE 3-2	C	12PM-3PM	45	T	CEA312	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME		3		3	3	3	
TOTAL		3		3	3	3	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0064MN2015	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : RODRIGUEZ, JOSHUA BENJAMIN B.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3493	BSCOE 3-2	03:00PM-05:00PM	T	CEA312/FIELD	11.20.2017 up to 04.07.2018	
		A	TS	CS-FELEC3	BSCS 3-2N	07:30AM-10:30AM	W	E407	11.20.2017 up to 04.07.2018	
		A	TS	COEN 3493	BSCOE 3-FS1N	09:00AM-11:00AM-02:00PM	F	FIELD/CEA313	11.20.2017 up to 04.07.2018	
		A	TS	COEN 3363	BSCOE 3-4	06:00PM-09:00PM	F	CEA313	11.20.2017 up to 04.07.2018	
		A	TS	ENSC 2192	BSIE 4-3	06:00PM-09:00PM/03:00PM-06:00PM	T/TH	CEA312/FIELD	11.20.2017 up to 04.07.2018	
		A	TS	COSC 3133	BSCS 3-1	06:00PM-09:00PM	TH	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	COEN 3134	BSCOE 3-5	07:30AM-10:30AM/01:30PM-01:30PM	M	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	COEN 3493	BSCOE 3-1	08:00AM-09:00AM/02:00PM-06:00PM	F/M	FIELD/CEA302	11.20.2017 up to 04.07.2018	
		A	TS	ELEN 3363	BSEE 3-3	03:00PM-06:00PM	W	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	ELEN 3363	BSEE 3-4	06:00PM-09:00PM	M	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	CS-FELEC3	BSCS 3-FS1N	07:30AM-10:30AM	T	FIELD	11.20.2017 up to 04.07.2018	
		A	TS	CS-FELEC3	BSCS 3-1N	12:00PM-03:00PM	W	E407	11.20.2017 up to 04.07.2018	
		A	TS	ENSC 2103	BSIE 3-FS1N	06:00PM-09:00PM	W	FIELD	11.20.2017 up to 04.07.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+48	Tempt. Substi. Load	48	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	9	hrs.		Tutorial	9	hrs.
TOTAL	21	hrs.		TOTAL	69	hrs.

Recommending Approval :

GUILLERM O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

2/17/2018

OVPAA FORM NO

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0064MN2015	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : RODRIGUEZ, JOSHUA BENJAMIN B.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	CS- FELEC3	BSCS 3- 1N	11:00AM- 12:00PM/07:30AM- 09:30AM	T/TH	FIELD	11.20.2017 up to 03.27.2018	
		A	TS	ENSC 2103	BSIE 3- FS1N	06:00PM-09:00PM	W	FIELD	11.20.2017 up to 03.27.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	42	hrs.	+6	Tempt. Substi. Load	48	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	54	hrs.		TOTAL	60	hrs.

Recommending Approval :

GUILLEMO O BERNABE
 Deah/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President

<http://sis8local.pup.edu.ph/aims/facultyload/changes.html.php?FCODE=FA0064MN2015&SY=1718&SEM=B>

1/1



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

1/1989
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 Second Semester, SY 2017-18

EMP NO	FA0332MN2008	COLLEGE	ENGINEERING
EMP NAME	TENERIFE JR, PEDRITO	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHIEF

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-5	C	3PM-4:30PM	6	T	CEA311	11/20/2017
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-2	C	3PM-4:30PM	6	F	CEA314	11/20/2017
COEN 3414	Operating Systems	3	BSCOE 4-1	C	3PM-4:30PM	6	MTH	CEA311	11/20/2017

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3291	Computer Seminar and Field Trips	3	BSCOE 5-3	C	6PM-9PM	89	S	FIELD	11/20/2017
COEN 3253	Design Project 1	3	BSCOE 4-5	C	3PM-6PM	67	S	FIELD	11/20/2017
COEN 3414	Operating Systems	3	BSCOE 4-1	C	4:30PM-6PM	7	MTH	CEA311	11/20/2017
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-2	C	4:30PM-6PM	7	F	CEA314	11/20/2017
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-5	C	4:30PM-6PM	7	T	CEA311	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50	1.50		1.50	1.50		
PART-TIME	1.50	1.50		1.50	1.50	6	
TOTAL	3	3		3	3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT
OFFICIAL TIME						
ADVISING TIME						

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL P.



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
Second Semester SY 2017-18

NAME : TENERIFE JR, PEDRITO
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHIEF
OFFICE : LEARNING MANAGEMENT SYSTEM

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Wednesday	08:00AM-12:00PM; 01:00PM-05:00PM		8					05:30PM-08:30PM	3
Thursday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM; 01:00PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Saturday				06:00PM-09:00PM; 03:00PM-06:00PM	6				
Sunday									
Total			40		12		0		15

November 17, 2017
Date

[Signature]
Signature of Faculty

[Signature]
Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
Second Semester, SY 2017-18

EMP NO	FA0333MN2008	COLLEGE	ENGINEERING
EMP NAME	VELASCO, ANTONIO Y.	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

Director

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-3	C	3PM-4:30PM	6	T	CEA300	11/20/2017
COEN 3212	Computer Engineering Ethics and Computer Laws	0.5	BSCOE 5-2	C	4PM-4:30PM	6	W	CEA315	11/20/2017
COEN 3212	Computer Engineering Ethics and Computer Laws	0.5	BSCOE 5-4	C	1:30PM-2PM	5	F	CEA300	11/20/2017
COEN 3212	Computer Engineering Ethics and Computer Laws	0.5	BSCOE 5-5	C	4PM-4:30PM	6	F	CEA300	11/20/2017

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3212	Computer Engineering Ethics and Computer Laws	1.5	BSCOE 5-2	C	4:30PM-6PM	7	W	CEA315	11/20/2017
COEN 3212	Computer Engineering Ethics and Computer Laws	1.5	BSCOE 5-4	C	12PM-1:30PM	4	F	CEA300	11/20/2017
COEN 3212	Computer Engineering Ethics and Computer Laws	1.5	BSCOE 5-5	C	4:30PM-6PM	7	F	CEA300	11/20/2017
COEN 3473	Computer Technopreneurship	1.5	BSCOE 5-3	C	4:30PM-6PM	7	T	CEA300	11/20/2017
COEN 3291	Computer Seminar and Field Trips	3	BSCOE 5-5	C	10:30AM-1:30PM	34	S	FIELD	11/20/2017
COEN 3253	Design Project 1	3	BSCOE 4-4	C	3PM-6PM	67	S	FIELD	11/20/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		1.50	0.50		1		
PART-TIME		1.50	1.50		3	6	
TOTAL		3	2		4	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

VPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
Second Semester, School Year 2017-18

EMP NO. : FA0333MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : VELASCO, ANTONIO Y.	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		C	P	COEN 3291	BSCOE 5-5	07:30AM-10:30AM	S	FIELD	11.20.2017 up to 01.23.2018	
		C	P	COEN 3253	BSCOE 4-4	08:00PM-09:00PM	S	FIELD	11.20.2017 up to 01.23.2018	
		A	R	ELEN 3343	BSEE 3-1	09:00AM-12:00PM	F	CEA408	11.20.2017 up to 03.27.2018	
		A	TS	SHS 1213	SHSSTEMS 1-10	12:00PM-01:00PM/01:00PM-02:00PM/02:00PM-03:00PM/03:00PM-04:00PM	S	N608	11.20.2017 up to 03.27.2018	
		A	P	COEN 3291	BSCOE 5-5	07:30AM-10:30AM	S	FIELD	11.20.2017 up to 03.27.2018	
		A	P	COEN 3253	BSCOE 4-4	06:00PM-09:00PM	S	FIELD	11.20.2017 up to 03.27.2018	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
 ORIGINAL LOAD NEW LOAD

Regular Load	3	hrs.	+3	Regular Load	6	hrs.
Part-time Load	12	hrs.	-6+6	Part-time Load	12	hrs.
Temp. Substi. Load	-	hrs.	+4	Temp. Substi. Load	4	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	15	hrs.		TOTAL	22	hrs.

Recommending Approval :

Guillermo O. Bernabe
GUILLERMO O. BERNABE
 Dean/Chairperson

Approval :

Dr. Emanuel C. de Guzman
DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Polytechnic University of the Philippines
 Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
 Second Semester SY 2017-18

NAME : VELASCO, ANTONIO Y.
 COLLEGE : COLLEGE OF ENGINEERING
 DESIGNATION : LABORATORY HEAD
 OFFICE : COLLEGE OF ENGINEERING

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	08:00AM-12:00PM;12:30PM-05:00PM		8.5					05:30PM-08:30PM	3
Tuesday	08:00AM-12:00PM;12:30PM-03:00PM	03:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Wednesday	08:00AM-12:00PM;12:30PM-04:00PM	04:00PM-04:30PM	8	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Thursday	08:00AM-12:00PM;12:30PM-05:00PM		8.5					05:30PM-08:30PM	3
Friday	07:30AM-09:00AM;02:00PM-03:30PM	09:00AM-12:00PM;01:30PM-02:00PM;04:00PM-04:30PM	7	12:00PM-01:30PM;04:30PM-06:00PM	3			06:00PM-09:00PM	3
Saturday				07:30AM-10:30AM;06:00PM-09:00PM	6	12:00PM-01:00PM,01:00PM-02:00PM,02:00PM-03:00PM,03:00PM-04:00PM	4		
Sunday									
Total			40		12		4		15

February 01, 2018
 Date

Signature of Faculty

ENGR. J. CANCINO
 Immediate Supervisor (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

Teaching Assignment
First Semester SY 2017-2018



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0180MN2008	COLLEGE	ENGINEERING
EMP NAME	ADO, REMEDIOS G	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

DIRECTOR

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	9AM-10:30AM	2	TF	CEA313	06/19/2017

Total REGULAR LOAD 3

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFVTY.
MIT 621	Computer Information Networks	3	MSIT 1-1	GS	11AM-2PM	345	S	ICTO	07/01/2017
COEN 3174	Advanced Logic Circuits Design	3	BSCOE 4-5	C	7:30AM-9AM	1	TF	CEA313	06/19/2017
COEN 3273	Design Project 2	3	BSCOE 5-1	C	12PM-1:30PM	4	MT	FIELD	06/19/2017

Total PART-TIME 9

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR		1.50			1.50		
PART-TIME	1.50	3			1.50	3	
TOTAL	1.5	4.5			3	3	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

[Signature]
 DR. EMANUEL C. DE GUZMAN
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2017-18

NAME : ADO, REMEDIOS G
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : DIRECTOR
OFFICE : NON-TRADITIONAL STUDY PROGRAM/EXPANDED TERTIARY EDUCATION EQUIVALENCY ACCREDITATION PROGRAM

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:00PM;02:00PM-05:00PM		7.5	12:00PM-01:30PM	1.5			05:30PM-08:30PM	3
Tuesday	10:30AM-12:00PM;02:00PM-05:30PM	09:00AM-10:30AM	6.5	07:30AM-09:00AM;12:00PM-01:30PM	3			06:00PM-09:00PM	3
Wednesday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Thursday	07:30AM-12:00PM;12:30PM-05:00PM		9					05:30PM-08:30PM	3
Friday	10:30AM-01:30PM;02:00PM-05:30PM	09:00AM-10:30AM	8	07:30AM-09:00AM	1.5			06:00PM-09:00PM	3
Saturday				11:00AM-02:00PM	3				
Sunday									
Total			40		9		0		15

June 07, 2017
Date

Signature of Faculty

Signature of Immediate Supervisor (signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

UP/PAAL Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0080MN2016	COLLEGE	ENGINEERING
EMP NAME	ARTIFICIO, EDCEL B	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3444	Object Oriented Programming	6	BSCOE 5-2	C	10:30AM-1:30PM/1:30PM-4:30PM	3456	S	CEA316/CEA311	06/19/2017
COEN 3444	Object Oriented Programming	6	BSCOE 5-5	C	6PM-9PM	89	MF	CEA311	06/19/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3				3	6	
TOTAL	3				3	6	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0074MN2010	COLLEGE	ENGINEERING
EMP NAME	CANLAS, ARLENE B.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3423	Computer Systems Administration	5	BSCOE 5-4	C	10AM-12PM/6PM-9PM	2389	S/M	CEA314	06/19/2017
BSCOE-ELEC2	BSCOE ELECTIVE 2	3	BSCOE 5-2	C	8AM-10AM/6PM-9PM	1289	S/W	CEA314/ CEA313	06/19/2017

Total PART-TIME 8

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3		3			4	
TOTAL	3		3			4	

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:
 (C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

[Signature]
 DR. EMANUEL C. DE GUZMAN
 President





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

7/3/2017

OVPAA FORM NO

OVPAA FORM NO. 3
April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
First Semester, School Year 2017-18

EMP NO. : FA0074MN2010	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : CANLAS, ARLENE B.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	P	COMP 3043	BSCS 3-FS1N	06:30PM-08:30PM	F	E-417/S-510	06.19.2017 up to 10.24.2017	
		A	P	COMP 3043	BSCS 3-2N	02:30PM-04:30PM	S	E-417/S-510	06.19.2017 up to 10.24.2017	
		A	TS	COMP 3043	BSCS 3-2N	04:30PM-07:30PM	S	E-417/S-510	06.19.2017 up to 10.24.2017	
		A	TS	COMP 3043	BSCS 3-FS1N	06:00PM-09:00PM	T	E-417/S-510	06.19.2017 up to 10.24.2017	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	8	hrs.	+4	Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+6	Tempt. Substi. Load	6	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	8	hrs.		TOTAL	18	hrs.

Recommending Approval :

GUILLERMO O BERNABE
Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0039MN2016	COLLEGE	ENGINEERING
EMP NAME	PAJABERA, ORLANDO V.	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3064	Circuits 1	6	BSCOE 3-2	C	3PM-6PM	67	MTH	CEA302	06/19/2017
COEN 3064	Circuits 1	6	BSCOE 3-1	C	6PM-9PM	89	TTH	CEA315	06/19/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3	3		6			
TOTAL	3	3		6			

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

7/3/2017

OVPAA FORM NO

OVPAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
First Semester, School Year 2017-18

EMP NO. : FA0039MN2016	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : PAJABERA, ORLANDO V.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		A	TS	COEN 3064	BSCOE 3-4	08:00AM-11:00AM/11:00AM-02:00PM	T	CEA315	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-1	06:30PM-08:30PM/03:00PM-06:00PM	M/T	CEA313	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-2	09:30AM-11:30AM/11:30AM-02:30PM	M	CEA314	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-5	09:00AM-12:00PM/12:00PM-02:00PM	TH	CEA314	06.19.2017 up to 10.24.2017	
		A	TS	COSC 2013	BSCS 3-1	07:30AM-10:30AM/10:30AM-12:30PM	W	S-504/E-417	06.19.2017 up to 10.24.2017	
		A	TS	COSC 2013	BSCS 3-2	01:00PM-03:00PM/03:00PM-06:00PM	W	E-417/S-504	06.19.2017 up to 10.24.2017	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+31	Tempt. Substi. Load	31	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	43	hrs.

Recommending Approval :

GUILLERMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OV/PAA FORM NO. 3
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT
First Semester, School Year 2017-18

EMP NO. : FA0039MN2016	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : PAJABERA, ORLANDO V.	DEPT CODE :
EMP STATUS : Part-time	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		A	TS	COEN 3064	BSCOE 3-4	08:00AM-11:00AM/11:00AM-02:00PM	T	CEA315	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-1	06:30PM-08:30PM/03:00PM-06:00PM	M/T	CEA313	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-2	09:30AM-11:30AM/11:30AM-02:30PM	M	CEA314	06.19.2017 up to 10.24.2017	
		A	TS	COEN 3423	BSCOE 5-5	09:00AM-12:00PM/12:00PM-02:00PM	TH	CEA314	06.19.2017 up to 10.24.2017	
		A	TS	COSC 2013	BSCS 3-1	07:30AM-10:30AM/10:30AM-12:30PM	W	S-504/E-417	06.19.2017 up to 10.24.2017	
		A	TS	COSC 2013	BSCS 3-2	01:00PM-03:00PM/03:00PM-06:00PM	W	E-417/S-504	06.19.2017 up to 10.24.2017	

Reason(s) for change(s)

NOTE: * REM: C (Cancelled) A (Added) CH (Changed)
 ** AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY
ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	12	hrs.		Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.	+31	Tempt. Substi. Load	31	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
TOTAL	12	hrs.		TOTAL	43	hrs.

Recommending Approval :

GUILLERMO O BERNABE
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

OVPAA Form No. 1
 April, 1989

Polytechnic University of the Philippines
 Sta. Mesa, Manila

FACULTY ASSIGNMENT
 First Semester, SY 2017-18

EMP NO	FA0083MN2016	COLLEGE	ENGINEERING
EMP NAME	SERVIANO, AZDIE C	DEPT CODE	
EMP STATUS	Part-time	DEPARTMENT	COMPUTER ENGINEERING

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 3351	Computer Engineering Drafting and Design	3	BSCOE 3-1	C	6PM-9PM	89	M	CEA312	06/19/2017
COEN 3351	Computer Engineering Drafting and Design	3	BSCOE 3-4	C	6PM-9PM	89	W	CEA312	06/19/2017
COEN 3351	Computer Engineering Drafting and Design	3	BSCOE 3-2	C	6PM-9PM	89	TH	CEA312	06/19/2017
COEN 3351	Computer Engineering Drafting and Design	3	BSCOE 3-5	C	6PM-9PM	89	F	CEA312	06/19/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR							
PART-TIME	3		3	3	3		
TOTAL	3		3	3	3		

OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

[Signature]
 DR. EMANUEL C. DE GUZMAN
 President



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT

April, 1989

Polytechnic University of the Philippines
Sta. Mesa, Manila

FACULTY ASSIGNMENT
First Semester, SY 2017-18

EMP NO	FA0332MN2008	COLLEGE	ENGINEERING
EMP NAME	TENERIFE JR, PEDRITO	DEPT CODE	
EMP STATUS	Permanent	DEPARTMENT	COMPUTER ENGINEERING

CHIEF

REGULAR LOAD

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-5	C	3PM-4:30PM	6	F	CEA311	06/19/2017
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-1	C	3PM-4:30PM	6	T	CEA311	06/19/2017
BSCOE-ELEC2	BSCOE ELECTIVE 2	1.5	BSCOE 5-4	C	3PM-4:30PM	6	M	CEA311	06/19/2017
BSCOE-ELEC2	BSCOE ELECTIVE 2	1.5	BSCOE 5-3	C	3PM-4:30PM	6	TH	CEA311	06/19/2017

Total REGULAR LOAD 6

PART-TIME

SUBJECT CODE	SUBJECT DESCRIPTION	UNITS	YEAR & SECTION	SUBJ. REF.	TIME	TIME CODE	DAY/S	ROOM	EFFTVTY.
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-1	C	4:30PM-6PM	7	T	CEA311	06/19/2017
COEN 4153	Methods of Engineering Research	1.5	BSCOE 4-5	C	4:30PM-6PM	7	F	CEA311	06/19/2017
COEN-ELEC2	BSCOE ELECTIVE 2	3.5	BSCOE 5-4	C	12PM-2PM/4:30PM-6PM	457	S/M	CEA314/ CEA311	06/19/2017
BSCOE-ELEC2	BSCOE ELECTIVE 2	3.5	BSCOE 5-3	C	2PM-4PM/4:30PM-6PM	567	S/TH	CEA314/CEA311	06/19/2017
COEN 3273	Design Project 2	2	BSCOE 5-3	C	9:30AM-11:30AM	23	S	FIELD	06/19/2017

Total PART-TIME 12

TEACHING LOAD PER DAY (HOURS)

	MON	TUE	WED	THUR	FRI	SAT	SUN
REGULAR	1.50	1.50		1.50	1.50		
PART-TIME	1.50	1.50		1.50	1.50	6	
TOTAL	3	3		3	3	6	

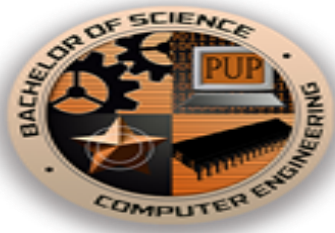
OFFICIAL TIME / ADVISING TIME

	MON	TUE	WED	THUR	FRI	SAT	SUN
OFFICIAL TIME							
ADVISING TIME							

SUBJECT REFERENCE LEGEND:

(C) - College, (OU) - Open University, (GS) - Graduate School, (PB) - Post Bac, (L) - Law, (T) - iTech

DR. EMANUEL C. DE GUZMAN
President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
COLLEGE OF ENGINEERING
COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines
Sta. Mesa, Manila

REPORT ON OFFICIAL TIME
First Semester SY 2017-18

NAME : TENERIFE JR, PEDRITO
COLLEGE : COLLEGE OF ENGINEERING
DESIGNATION : CHIEF
OFFICE : LEARNING MANAGEMENT SYSTEM

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	08:00AM-12:00PM;01:00PM-03:00PM	03:00PM-04:30PM	7.5	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Tuesday	07:30AM-11:30AM;12:00PM-03:00PM	03:00PM-04:30PM	8.5	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Wednesday	08:00AM-12:00PM;01:00PM-05:00PM		8					05:30PM-08:30PM	3
Thursday	08:00AM-12:00PM;01:00PM-03:00PM	03:00PM-04:30PM	7.5	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Friday	07:30AM-11:30AM;12:00PM-03:00PM	03:00PM-04:30PM	8.5	04:30PM-06:00PM	1.5			06:00PM-09:00PM	3
Saturday				12:00PM-02:00PM;02:00PM-04:00PM;09:30AM-11:30AM	6				
Sunday									
Total			40		12		0		15

June 07, 2017

Date

Signature of Faculty

ENGR. JUCYLLAS CANSINO
Immediate Supervisor (signature over printed name)